**Address Verification Form**

**1. Applicant Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name:** |  | | |
| **Father’s / Spouse’s Name:** |  | **Date of Birth:** |  |
| **Contact Number:** |  | **Email Address:** |  |

**2. Current Residential Address**

|  |  |  |  |
| --- | --- | --- | --- |
| **House/Flat No.:** |  | **Street/Area:** |  |
| **City:** |  | **State/Province:** |  |
| **Postal Code:** |  | **Country:** |  |

**Duration of Stay at This Address**

|  |  |  |  |
| --- | --- | --- | --- |
| **From (Month/Year):** |  | **To (Month/Year or Present):** |  |

**Type of Residence**

|  |  |  |  |
| --- | --- | --- | --- |
| ☐ Owned | ☐ Rented | ☐ Family-Owned | ☐ Other: |

**3. Previous Residential Address (If less than 3 years at current address)**

|  |  |  |  |
| --- | --- | --- | --- |
| **House/Flat No.:** |  | **Street/Area:** |  |
| **City:** |  | **State/Province:** |  |
| **Postal Code:** |  | **Country:** |  |

**Duration of Stay**

|  |  |  |  |
| --- | --- | --- | --- |
| **From:** |  | **To:** |  |

**4. Verification Documents**

Attach ONE or more of the following documents as proof of address:

|  |  |  |  |
| --- | --- | --- | --- |
| ☐ Utility Bill (Electricity / Gas / Water) | ☐ Bank Statement | ☐ Rental Agreement | ☐ Passport Copy |
| ☐ National ID Card | ☐ Driving License | ☐ Property Tax Receipt | ☐ Other Document: |

**5. Landlord / Property Owner Details (For Rented Properties)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Landlord/Owner:** |  | **Contact Number:** |  |
| **Email:** |  | **Address of Landlord/Owner:** |  |

**6. Verification by Employer / Agency**

**Verification Method:**

|  |  |  |  |
| --- | --- | --- | --- |
| ☐ Physical Visit | ☐ Document Verification Only | ☐ Telephonic Verification |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Verified By:** |  | **Designation:** |  |
| **Date of Verification:** |  | | |
| **Remarks:** |  | | |

**7. Applicant Declaration**

I hereby declare that the information provided above is true and correct to the best of my knowledge. I understand that providing false information may lead to rejection of my employment/verification process.

**Signature of Applicant:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For Official Use Only**

**Verification Status:**

* ☐ Verified
* ☐ Not Verified
* ☐ Pending

**Comments:**

|  |
| --- |
|  |
|  |
|  |